



INTERVIEW COMMITTEE COMPOSITION Guidelines for the Spring Transfer Process

The Interview Committee is a sub-committee of Staff Committee (Article 11.D.2) and is composed of the administrator(s) and employee(s) from the staff of the school (Article 7.A.12). While the exact composition of the Interview Committee is determined by an individual school's Staff Committee's constitution, it typically adheres to the following guidelines:

- Principal and/or Vice-Principal
- VTF Representative
- Department Head
- Member of Department
- Member of Department

In addition, please ensure that the teachers on the committee are selected democratically by the members of the department.

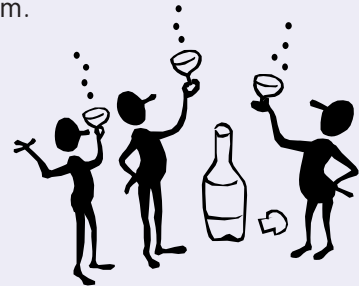
Interviews for STP *continuing positions* will take place from June 5-13, 2008.



Annual General Meeting

**Tuesday, May 13th
4:00 pm at Tupper**

Please encourage your staff to attend the VSTA Annual General Meeting to elect their executive for 2008-09 and to approve the association's operating budget. An assortment of door prizes will be presented after the meeting, followed by a social in the Tupper staffroom.



Teacher Timetables

Now that the VBE administrators have received their staffing entitlements, schools will be busy building their overall timetable for the 2008-09 school year. Staff Reps are strongly encouraged to become involved in their school's Staffing and Timetabling Committee. Additionally, VSTA members are reminded of the importance of building teacher timetables by *department consensus*. It is essential that department heads work collaboratively with their department members.

Non-Instructional Blocks

While the VSTA has historically objected to the use of instructional staffing for non-instructional purposes such as timetabling, athletic directors, school stores, computer support, and intramural sports, the use of these blocks nonetheless persists. Subsequently, our association has taken the position that a *fixed limit of two blocks* be adopted at each school site (rather than a blanket opposition). The VSTA is also of the opinion that teachers, through Staff Committee, should be providing advice for the allocation of the two blocks (Article 11. D.2.).