



# School Team Bulletin

Volume 5 Issue 5

March 31, 2008

## Important Information for Staff Reps & Staff Committee

# DEPARTMENT HEAD INTERVIEWS MEMBERS HAVE A VOICE!!!

### **COLLECTIVE AGREEMENT**

Interview committees are specified in the VSB/VTF Collective Agreement (Article 11.D.2.j) as subcommittees of Staff Committee and should be constituted either by the constitution of a school's Staff Committee or by a formal motion passed by the Staff Committee.

### **A BIT OF HISTORY**

During the spring of 2004, an agreement was reached by VSB senior management, VSTA, and VASSA (the association representing Vancouver secondary school administrators) regarding the composition guidelines for interview committees for department heads.

### **DEPARTMENT HEAD INTERVIEW COMMITTEE COMPOSITION GUIDELINES**

Staff Committees are urged to include up to three teachers *selected by the members of the department*, a VTF representative, a principal/vice-principal, and a department head from another department (optional). The principle put forward by VSTA is that Department Heads *should be selected democratically*. Staff Committees should honour that principle in structuring their interview committees.

- Member of department
- Member of department
- Member of department
- VTF representative
- Principal and/or vice-principal
- Option of including a department head from another department

### **IMPORTANT DATES: 2008 SPRING TRANSFER PROCESS**

- April 15-21 Department Head positions posted
- April 28 Appointment of Department Heads

***Please contact the VSTA office if you have any questions and/or concerns.***